



Rules for Boards of Trustees in the Max-Planck-Gesellschaft

– adopted by the Senate of the Max-Planck-Gesellschaft on 23 March 2018 –

1. A Board of Trustees shall be set up at each Institute of the Max-Planck-Gesellschaft whose task is to establish ties to the general public, particularly to those circles interested in and potentially willing to support the research performed at the Institute. In addition, the Board of Trustees should liaise on behalf of the Institute, promote the Institute's interaction with the scientific community and the general public, and strengthen the confidence of the public in the work of autonomously organized research. The Board of Trustees may also approach the Management of the Max-Planck-Gesellschaft with advice.
2. The Board of Trustees shall be comprised of representatives from those areas of society of relevance for the Institute, particularly from politics, industry, academia, and the media, as well as other individuals who can play their part in supporting the Institute. The Trustees are appointed by the President of the Max-Planck-Gesellschaft based on the recommendation of the Institute Management after consultation with the respective Vice President and the Secretary General. Reappointments are possible. The President can revoke membership of the Board of Trustees for significant reasons. The number of Trustees is laid down on an individual basis according to the size of the Institute and the scope of its external relations. The Trustees work in an honorary capacity; they cannot arrange to be represented by a deputy.
3. The Board of Trustees has a six-year term of office to the end of the calendar year. Trustees appointed to serve on the Board on account of their office or position lose their membership when they leave their official position. If, after the end of the term of office, the necessary new appointments or reappointments have not been made in due time, the Trustees remain in office until the Board has been newly constituted. During a term of office, appointments can be made for the remaining current term of office.
4. The Trustees shall elect a Chairperson and Deputy Chairperson from their midst for the duration of the term of office. Trustees unable to attend the constituent meeting do not have to be included.
5. The Chairperson shall convene the meetings of the Board of Trustees giving at least one month's notice and notification of the agenda. The Managing Director of the Institute shall issue the invitations to the constituent meeting. The Chairperson of the Board of Trustees and the Managing Director of the Institute shall jointly prepare the meeting. The



Managing Director shall send appropriate information about the Institute to the Trustees in due time before the meeting. The ideas and wishes of the Trustees shall be taken into consideration prior to and during the meeting. As a rule, meetings should be held once a year.

6. The Scientific Members of the Institute, the Max Planck Research Group Leaders, if there are any, and the academic staff member elected to the Section shall take part in the meetings of the Board of Trustees. Furthermore, representatives from the Management of the Max-Planck-Gesellschaft as well as designated representatives of Administrative Headquarters may participate in the meetings. The Board of Trustees and the Institute Management can, by mutual agreement, invite guests to the meetings or to individual items on the agenda.
7. As a rule, the Chairperson or Deputy Chairperson of the Scientific Advisory Board of the Institute should be invited to attend to the meeting of the Board of Trustees every two years to report on the results of the work of the Scientific Advisory Board.
8. The Board of Trustees shall pass resolutions with the approval of at least half of its members. Outside of meetings, resolutions can be passed in writing with the agreement of the Institute Management.
9. Minutes of the meetings of the Board of Trustees shall be compiled and signed by the Chairperson and the person taking the minutes. As a rule, the minutes should be available two months after the meeting.

The German version is always the authoritative text.